

MASATO KIKUCHI
ASSOCIATE PROFESSOR OF JAPANESE
SCHOOL OF MODERN LANGUAGES

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I. Earned Degrees

- Ph. D. University of Pittsburgh, 1995
Communication
Dissertation title: *The Effectiveness of Intelligent Computer-Assisted Language Instruction in Tutoring Japanese Connectives*
Advisers: Donald B. Egolf and David A. Evans (cochairs)
- M. S. University of Pittsburgh, 1982
Communication
Thesis title: *The Instructional Package for Teaching Intercultural Communication*
Advisor: Jack Matthews
- B. A. International Christian University, 1979
Languages

II. Employment History

Associate Professor	Georgia Institute of Technology	1999-Present
Assistant Professor	Georgia Institute of Technology	1994-1999
Assistant Director of CALL Educational Project, Univ. of Pittsburgh		1989-1994
Teaching Fellow	Dept. of EALL, Univ. of Pittsburgh	1984-1988
Research Assistant	Dept. of Communication, Univ. of Pittsburgh	1982-1984
Teaching Assistant	Dept. of Communication, Univ. of Pittsburgh	1979-1982

III. Honors and Awards

CIBER funding for developing a graduate-level course in the form of a course release. Fall 2015.

Award for my excellence in teaching via a "Thank a Teacher" program sponsored by CETL. Spring 2012.

Award for my excellence in teaching via a "Thank a Teacher" program sponsored by CETL. 2010.

IV. Research, Scholarship, and Creative Activities

A. Published Books, Book Chapters, and Edited Volumes

A1. Books

A Systematic Approach to Business Japanese. Lanham: University Press of America. 2002. *

Interactive Japanese: Understanding Written Japanese. Tokyo: Nippon Television Cultural Society and Fujitsu Ltd. (1990). (A handbook accompanying a CD-ROM software titled "Interactive Japanese Understanding Written Japanese.") (Nara, H. (50%) and Kikuchi, M. (50%).)

A2. Refereed Book Chapters

"Providing access to less commonly taught languages: Online language courses in the University System of Georgia." In R. Donovan, Y. Saito-Abbot, & G. Leonard (Eds.), *Literacy in language learning with technology (Emerging technologies in teaching languages and culture: Volume 6)*. San Diego: LARC Press. (Kikuchi, M. (33%), Anthony, N. (33%), Kozlova, I., & Sutton, R. (33%)) 2006, 87-94. *

"Can a computer tutor detect problems with linked sentences?" *Advances in Japanese Pedagogy*, Hiroshi Nara (Ed), Columbus: National Foreign Language Resource Center. 2001. *

A3. Edited Volumes

Edited *Proceedings of Twentieth Annual Conference of Southeaster Association of Teachers of Japanese*. 2005. *

Co-edited *Proceedings Fifteenth Annual Conference of Southeastern Association of Teachers of Japanese*. 2000. *

Edited *Proceedings of Twelfth Annual Conference of Southeastern Association of Teachers of Japanese*. 1997. *

B. Refereed Publications and Submitted Articles

B1. Published and Accepted Journal Articles

"Intensive Japanese language program for business and technology." *Nihongo Kyooiku Kenkyuu Ronshuu (Canadian Association for Japanese Language Education)*, vol. 2. 1998. *

"An Integrated Approach in Business Japanese: Connecting the Classroom to the Outside Business World and Volunteer Groups," *Global Business Languages*, (Kikuchi, M. (50%) and Shinzato, R.(50%)). 1998, 35-58. *

B2. Conference Presentation with Proceedings (Refereed)

"Pedagogical Implications of Utilizing NMT as Language Learning Activities." *Proceedings of 35th Annual Conference of Southeastern Association of Teachers of Japanese*. 2020. University of Memphis. (https://drive.google.com/file/d/1kaTS8FALmIOujl86UCOoplX_1R3EpvEl/view) (Kikuchi, M. (50%) & Chenowitz, S. (50%)) *

"3D バーチャルワールド教材作成を通して学ぶ日本語コースデザイン (Japanese Language Course Design through 3D Virtual World Content Development)." 日本語教育学会秋季大会予稿集

(*Proceedings of Annual Fall Conference of Society for Teaching Japanese as a Foreign Language*). Public Interest Incorporated Association. 2019. *

"Innovative Approach to Teach Japanese Using Virtual World." *Proceedings of 34th Annual Conference of Southeastern Association of Teachers of Japanese*. Wake Forest University. 2019. *

"オンライン日本語コース:教育現場からのレポート (Online Japanese Courses: Reports from the Classrooms)." *CASTEL-J in Hawaii 2007 Proceedings*. (CASTEL-J: Computer Assisted Systems For Teaching & Learning Japanese, University of Hawaii Kapiolani). 2007. (Kikuchi, M. (50%) & Chenowitz, S. (50%)) *

"Development of Activities in Online Courses." *Proceedings of 20th Annual Conference of Southeastern Association of Teachers of Japanese*. Georgia Institute of Technology. 2005. *

"Online Japanese Courses Using WebCT Vista and vClass (Virtual Classroom)." *Proceedings of 19th Annual Conference of Southeastern Association of Teachers of Japanese*. Clemson University. 2004. (Kikuchi, M. (50%) & Chenowitz, S. (50%)) *

"Challenges Facing Online Elementary Japanese Courses." *Proceedings of 18th Annual Conference of Southeastern Association of Teachers of Japanese*. Duke University. 2003. *

"On-Line Learning of Transitive and Intransitive Verbs in Japanese." *Proceedings of 17th Annual Conference of Southeastern Association of Teachers of Japanese*. College of Charleston, SC. 2002. *

"Implementing Communicative Approach in CALI/QUILL." *Proceedings of 12th Annual Conference of Southeastern Association of Teachers of Japanese*. Georgia Institute of Technology. 1997. *

"Adventure into Cyberspace." *Proceedings of 11th Annual Conference of Southeastern Association of Teachers of Japanese*. Clemson University. 1996. *

B3. Other Refereed Material

No data

B4. Submitted Journal Articles (with Date of Submission)

No data

C. Other Publications and Creative Products

170 language and culture illustrations used in the textbook *Basic Okinawan* by Shinzato and Iwasaki, to be published by University of Hawaii Press. (under contract, 2022). Refereed *

UWJ-I & UWJ-II. A single CD upgraded to run on Power Macs. Submitted to Dr. Hiroshi Nara (Univ. of Pittsburgh), Dr. Robert Russell (BYU), Dave Azcue (AsiaWest Software), Kimiaki Yamaguchi (Oberlin College), and Cliff Darnell (ACTFL 95 reviewer). 1995-7. (Non-refereed)

UWJ-I Upgrade Kit. Floppy disk version. Submitted to Prof. Hitomi Endo (Duke University). 1995. (Non-refereed)

D. Presentations

“Innovative VW Design for Communicative Language Practice.” Computer-Assisted Language Instruction Consortium (CALICO). 6/5/2021. *

“Designing Information Gap Exercise in Web Pages for a Synchronous Online Course.” Invited Presentation at National Foreign Language Resource Center (NFLRC) Hawaii Webinar. (<https://ed.ted.com/on/POZl7tRL#digdeeper>) 9/29/2016. *

“SL after Studying Japanese in FL.” Presentation at ICLAST Luncheon, Georgia Tech. 10/14/2016. *

“Online Resources for Teaching Business Japanese.” Presentation at Southern Japan Seminar, University of Miami. 4/14/2007. *

“Providing Access to Less Commonly Taught Languages: Online Language Courses in the University System of Georgia;” *Digital Stream 2006*, California State University. 2006. (Kikuchi, M. (33%), Anthony, N. (33%) & Sutton, R. (33%)) *

“Voice Discussion-Board-Driven Instruction for Teaching Japanese.” Presentation at Georgia Association of Teachers of Japanese. Georgia Institute of Technology. 2006. *

“Business Japanese: Its Goals and Progress.” Panel Presentation at Center for Business Education Research (CIBER), Georgia Institute of Technology. 2006. *

“Voice Discussion-Board-Driven Instruction for Teaching Business Japanese.” Presentation at Center for Business Education Research (CIBER), Georgia Institute of Technology. 2006. *

“Use of IT in Enhancing Language Courses (LAC, Online Courses, LBAT).” Presentation at CIBER Conference, BYU. 2005. *

“Enhancing Web-based Online Course Instruction with Synchronous Virtual Classroom Tools.” Presentation at Computer-Assisted Language Instruction Consortium Conference. Michigan State University. 2005. *

“Discovery Session.” Presentation at GPB Regarding Japanese Language Training. 2005. *

“Online Japanese 1001.” Presentation at Regent's Academic Advisory Committee for Foreign Languages at Jekyll Island. 2000. *

“The Performance of a NLP-Based ICALI Program in Tutoring Japanese Connectives.” Presentation at the 15th Annual Symposium of CALICO. 1998. *

“Web-Based Japanese-Language Exercises.” Presentation at Southern Japan Seminar. 1998. *

“The effectiveness of ICALI in tutoring Japanese connectives.” Presentation at Association for Asian Studies, Chicago. 1997. *

“Designing one’s own Japanese home page for teachers of Japanese.” Presentation at 11th Annual Southeastern Association of Japanese. Clemson University. 1996. *

“ICALI as a practical implementation of natural language interaction system.” Presentation at South-East Association of Professional Translators and Interpreters, Atlanta. 1995. *

“Developing communicative environment for language learning.” Presentation at World Future Society, Atlanta. 1995. *

“Understanding UWJ - How to begin authoring in HyperCard.” Presentation at South-Eastern Association for Teachers of Japanese. 1995. *

“Demonstration of HyperCard Application: Understanding Written Japanese.” Presentation at Board of Visitors. University of Pittsburgh. 1993.

“Demonstration of HyperCard Application: Understanding Written Japanese.” Presentation at Lower Lake Erie Teachers of Japanese, Columbus, Ohio. 1990.

“Using pragmatic constraints in processing ill-formed input.” Presentation at Computer-Assisted Language Instruction Consortium, Baltimore, Maryland. 1990.

“Demonstration of HyperCard Application: Understanding Written Japanese.” International Conference on Computers and the Humanities (ICCH) and International Association for Literary and Linguistic Computing (ALLC), University of Toronto. 1989.

“Demonstration of HyperCard Application: Understanding Written Japanese.” Computer-Assisted Language Instruction Consortium (CALICO), Air Force Academy, Colorado Springs. 1989.

“CALI for Improving Reading Skills: The Case of UWJ.” Presentation at International Conference on Cross-Cultural Communication. San Antonio. 1989.

“Demonstration of HyperCard Application: Understanding Written Japanese.” Presentation at Lower Lake Erie Region Teachers of Japanese Language Conference. Painesville, Ohio. 1989.

“HyperCard approach to CALI for Understanding Written Japanese.” Presentation at Canadian Association for Japanese Language Education, Ontario Institute for Studies in Education. 1988.

E. Grants and Contracts

E1. AS PRINCIPAL AND CO-PRINCIPAL INVESTIGATOR

Title of Project: Conference Support Grant
Agency: Northeast Asia Council Japan
Total: \$4,200
Role: PI
Collaborators: None
Period of contract: 2005

Title of Project: Japanese-Language Teaching Materials Donation Program
Agency: Japan Foundation

Total: \$1,500
Role: PI
Collaborators: None
Period of contract: 1995

Title: Japan Studies Grant for Instructional Materials
Agency: Northeast Asia Council Japan
Total: \$500
Role: PI
Period of contract: 1994

E2. As Co-Principal Investigator

No data.

E3. As Senior Personnel or Contributor

No data.

E4. Pending Proposals

No data.

E5. Proposals Submitted but Not Funded (Last Two Years)

No data.

E6. Internal Grants

3-Year Nakatani Foundation grant received by BME (Award PI: Shuichi Takayama, Grant PI: Masato Kikuchi). To develop a mini Survival Japanese course (Collaborator/Teacher: Satomi Suzuki-Chenoweth). \$28,600. 2020-2022.

CIBER Online Tool Development project in the form of a course release. Fall 2008.

NFLRC grant received by USG-BOR (PI: Richard Sutton). Subcontracted as Coordinator of Online Language Courses for Japanese, Chinese, and Russian. \$10,000. Summer 2004.

NFLRC grant received by USG-BOR (PI: Richard Sutton). Subcontracted to develop online Intermediate Japanese II. \$5,500. Fall 2003.

NFLRC grant received by USG-BOR (PI: Richard Sutton). Subcontracted as Coordinator of Online Language Courses for Japanese, Chinese, and Russian. \$10,000. Summer 2003.

NFLRC grant received by USG-BOR (PI: Richard Sutton). Subcontracted to develop online Intermediate Japanese I. \$5,500. Spring 2003.

NFLRC grant received by USG-BOR (PI: Richard Sutton). Subcontracted to develop online Elementary Japanese II. \$5,500. Fall 2002.

CIBER. PI. To develop LAC course (Japanese Society and Politics). \$3,000. Spring 2002.

NFLRC grant received by USG-BOR (PI: Richard Sutton). Subcontracted to develop online Elementary Japanese I. \$5,500. Spring 2002.

Board of Regents. Desktop Learning Project R&D Support for online Japanese 1002. \$9,500. 2000.

Board of Regents. Desktop Learning Project R&D Support for online Japanese 1001. \$5,000. 1999.

CIBER Course Development/Enrichment Award for developing business Japanese applications. Received: \$2200. Summer 1999.

CIBER Course Development/Enrichment Award for preparing additional practice materials and improving audio/video quality of the QUILL module. Received: \$1500. Summer 1996.

CIBER Research Award for developing a ICALI system for conducting business-oriented conversations in a typed form. Received: \$2000. Summer 1996.

F. Other Scholarly and Creative Accomplishments

Understanding Written Japanese II: CD-ROM-based software for Macintosh computers to enhance intermediate/advanced skills in reading authentic Japanese texts. NTVCS. 1994.

Understanding Written Japanese I: CD-ROM-based software for Macintosh computers to enhance beginners-level skills in reading authentic Japanese texts. See also the handbook in II-B-1. NTVCS. 1990.

G. Societal and Policy Impacts

No data.

H. Other Professional Activities

Online Course Development Workshop (<https://gatech.instructure.com/courses/1191>), Georgia Tech. 10/13-4/2017.

Workshop for ML faculty to learn to use SL, Georgia Tech. 2010.

“Using Second Life as a Tool to learn Japanese.” Georgia Association of Teachers of Japanese meeting. 2009.

“Creative Use of Web-Based Technology for Language Instruction.” Louisiana State University, March, 2001.

“Web Site Development for Interactive Japanese.” Clemson University, SC. 2000.

A series of mini workshops for an instructor of Darton College to develop audio-visual resources for online courses. April through August, 2000.

“Making use of computer programs (QUILL and UWJ) for teaching Japanese (workshop).” Georgia Association of Teachers of Japanese, Georgia Tech. 1995.

V. Education

A. Courses Taught

Fall, 2021	Advanced Reading and Listening (JAPN 4113-A)	15
Fall, 2021	Advanced Japanese I (JAPN 3001-B)	17
Summer, 2021	Master's Project (JAPN 6998-UA)	1
Summer, 2021	Technical and Scientific Japanese (JAPN 3691-RJP)	8
Spring, 2021	Special Topics (JAPN 8803-A)	3
Spring, 2021	Technical & Business Translation in Japanese (JAPN 4123-A)	8
Spring, 2021	Advanced Japanese I (JAPN 3001-A)	9
Fall, 2020	Special Topics (JAPN 8803-B)	1
Fall, 2020	3D RPG Development in Japanese (JAPN 4235-A)	4
Fall, 2020	Intermediate Japanese II (JAN 2002-A)	16
Summer, 2020	Undergraduate Research (JAPN 4699-UA)	1
Summer, 2020	3D RPG Development in Japanese (JAPN 4235-UA)	1
Summer, 2020	Technical and Scientific Japanese (JAPN 3691-UA)	7
Spring, 2020	Intercultural Seminar (JAPN 4500-J)	9
Fall, 2019	Online Intermediate Japanese II (JAPN 2002-UA)	5
Fall, 2019	Technical and Business Jp. Translation (JAPN 4123-MK/8803-MK)	17
Summer, 2019	Online Elementary Japanese II (JAPN 1002-UA/QUP)	11
Spring, 2019	Intercultural Seminar (JAPN 4500-J)	5
Spring, 2019	Designing Websites in Japanese (JAPN 4231-G)	12
Fall, 2018	Special Topics (JAPN 4813-A)	1
Fall, 2018	3D RPG Development in Japanese (JAPN 4235-HH)	5
Summer, 2018	Online Elementary Japanese I (JAPN 1001-UA/QUP)	7
Summer, 2018	Online Elementary Japanese II (JAPN 1002-UA/QUP)	6
Spring, 2018	Online Elementary Japanese II (JAPN 1002-UA)	9
Spring, 2018	Japanese Culture through Anime (JAPN 4173-HH)	15
Spring, 2018	CALI Pedagogy in Japanese (JAPN 4233-FF)	10
Fall, 2017	Elementary Japanese II (JAPN 1002-UA)	8
Fall, 2017	Intermediate Japanese II (JAPN 2002-UA)	6
Fall, 2017	Technical and Business Translation in Japanese (JAPN 4123-K)	9
Summer, 2017	Online Elementary Japanese I (JAPN 1002-UU/UAA)	8
Summer, 2017	Online Intermediate Japanese I (JAPN 2001-UA)	4
Spring, 2017	Online Intermediate Japanese I (JAPN 2001-UA)	1
Spring, 2017	Online Elementary Japanese II (JAPN 1002-UA)	6
Spring, 2017	Intermediate Japanese I (JAPN 2001-F)	9
Spring, 2017	Intercultural Seminar (JAPN 4500-I)	7
Fall, 2016	Online Elementary Japanese II (JAPN 1002-UA)	5
Fall, 2016	Online Intermediate Japanese II (JAPN 2002-UA)	5
Fall, 2016	Designing Websites in Japanese (JAPN 4231-F)	11
Summer, 2016	Online Intermediate Japanese II (JAPN 2002-UA)	5

Summer, 2016	Online Intermediate Japanese I (JAPN 2001-UA)	6
Summer, 2016	Online Elementary Japanese II (JAPN 1002-UA)	5
Spring, 2016	Online Elementary Japanese II (JAPN 1002-UA)	9
Spring, 2016	Online Intermediate Japanese I (JAPN 2001-UA)	4
Spring, 2016	3D RPG Development in Japanese (JAPN 4235-G)	8

B. Individual Student Guidance

1. Michael Vogel, *Japanese Independent Game Development*, (M.S. Thesis, LMC), August, 2017.
2. Undergraduate advising for students of Japanese majors (ALIS, IAML, GEML), minors and certificates. (2010-Present).
3. Ikuko Kawasaki, *Naruchan: An Interactive Learning Game for Japanese Learners* (M.S. Thesis, IDS), December, 2000.

C. Educational Innovations and Other Contributions

1. *First-Person Perspective Storyboard: Visualization of Subjective Construal in SL based on SCOBA theory.* 2021-Present.
2. Rewrote Javascript codes to enable new Kyokashotai Web font for online Japanese courses (JAPN 1001, 1002, 2001, 2002 and 3001) offered by TypeSquare (<https://typesquare.com/>) (Fonts.com stopped providing Kyokashotai Web font in 2021.) 2021. *
3. Developed Javascript-based online placement tests for Advanced Japanese I (JAPN 3001) and Advanced Reading and Listening (JAPN 4113). 2021. *
4. Migrated online placement tests for JAPN 1001, 1002, 2001, 2002 from GT Webhosting server to Canvas. 2021. *
5. Developed online course compendium for Advanced Japanese I (JAPN 3001) on Canvas. 2021. *
6. LSL-based text-input processing script (computer program segment). To be used in Second Life (SL) to create object-avatar interaction with a communicative-consequence that is aimed at learning transitive vs. intransitive verb usage in Japanese. 2018. *
7. Developed online course compendium for 3D RPG Development (JAPN 4235) in 2011-12 originally on T-Square and migrated to Canvas in 2018. 2011-2012, 2018. *
8. Added Javascript codes to enable Web font offered by Fonts.com (<http://www.fonts.com>) for displaying Kyokashotai Japanese fonts in all online Japanese course content (JAPN 1001, 1002, 2001 and 2002). 2015. *
9. Migrated online course compendium for JAPN 1001, 1002, 2001, 2002 from T-Square to Canvas to be used by other instructors at GT. 2015-2018. *

10. Developed online course materials for Designing Websites in Japanese (JAPN 4231) originally on T-Square in 2011 and migrated to Canvas in 2017. 2011, 2017. *
11. Replaced Flash-based animation and sound files (Browser support stopped) with mp3/mp4 files using HTML5 and Javascript for JAPN 1001, 1002, 2001 and 2002. 2016. *
12. Redesigned Business Japanese Website and rerecorded to reduce noises in core conversations and listening exercises (mp3) for the textbook *Systematic Approach to Business Japanese*. 2016. *
13. Developed graduate course component “History and Art of Japanese Commercials” (originally to be used in the graduate course version of JAPN 4231). 2015 *
14. Migrated online course compendium for JAPN 1001, 1002, 2001, 2002 from WebCT-Vista to T-Square to be used by other instructors. 2010-2013. *
15. Developed Javascript-based online placement test for JAPN 1001, 1002, 2001, 2002 on GT Webhosting server. 2006. *
16. *Taxi*: Natural language production exercise Hypercard-based program that provides a communicative environment (1995-1997). *
17. Laserdisc controller program for random-accessing laserdisc video on Pioneer LD (1995). *
18. *Grammar Machine*: A rule-based, verb conjugation platform to be used as a database builder for Japanese verbs (1995). *
19. Romaji-to-kana input-conversion system for HyperCard that does not rely on Japanese Language Kit. (1995). *

VI. Service

A. Professional Contributions

1. FLAS Fellowship language evaluation interviews (pre/post). 2020-2021.
2. Organized Japanese Language Proficiency Test (JLPT) at Atlanta site for Japan Foundation. 2003-2008.
3. Organizer of 20th Annual Southeastern Association of Teachers of Japanese Conference at Georgia Tech. 2005.
4. Conducted interviews for JETRO internship candidates. 2003.
5. Outside Reviewer, Tenure & Promotion, Dept. of World Languages and Cultures, Spelman College. 2000.
6. President of Georgia Association of Teachers of Japanese (GATJ). 1998-99, 2019-2020.

7. Co-founder of CONJUGATE (CONsortium for Japanese Language Materials Using GlobAl TEchnologies) based at Tsukuba University, Japan. 1996-2000.
8. Organizer of 12th Annual SEATJ Conference (national conference) at Georgia Tech (1997).
9. President of Southeastern Association of Teachers of Japanese (SEATJ). 1997.
10. Critical review of the core Japanese curriculum of the distance learning program (Irasshai Fourth Semester) at GPTV. 1996.
11. Critical review of the core Japanese curriculum of the distance learning program (Irasshai First Semester) at GPTV. 1995.

B. Public and Community Services

1. Speech Contest Award Ceremony MC, The Japan America Society of Georgia. 2020.
2. Assisted in preparation for Japanese Speech Contest and Academic Challenge held at GT (Sponsored by ML, Georgia Association of Teachers of Japanese, Japan-America Society of Georgia, Japanese Chamber of Commerce, Consulate General of Japan), March, 2019.
3. Webmaster for Georgia Association of Teachers of Japanese. 1998-2018.
4. Webmaster for SEATJ. 1999-2000.
5. Moderator for the Japan Bowl, The Japan America Society of Georgia & GATJ. 2000-2006.
6. Sope Creek Elementary School, Japan Day, Japanese Language Workshop. 2002-2003.
7. GATJ Representative for the JapanFest. 1999, 2000, 2002, 2003.
8. Open House Organizer Committee, Georgia Japanese Language School. 1998.
9. Studio acting for "Irasshai" Japanese Language Program, GPTV. 1997.
10. Georgia Virtual School Online Speaking Contest Judge. 2013.

C. Institute Contributions

1. RPT committee member, School of Modern Languages, Georgia Tech. (School). 2021-Present.
2. Advisor to Japan Student Association (GT student organization). (Institute). 2015-Present.
3. Program Director of Japanese. (School). 2011-2020.
4. Faculty advisor for Anime-O-Tekku (GT student organization). (Institute). 2001-2020.
5. Search committee chair, Tenure-Track Assistant Professor for Japanese, School of Modern Languages, Georgia Institute of Technology. (School). 2019.

6. Search committee chair, GLACT Japanese Postdoctoral Fellowship, School of Modern Languages, Georgia Institute of Technology. (School). 2019.
7. Coordinator of Online Language Courses for Japanese, Chinese, Russian. (School). 2002-2019.
8. Alignment duty for GT commencement ceremony. (Institute). 2019.
9. Search committee member, Visiting Assistant Professor of Japanese for ML. (School). 2018.
10. Organized Japan Foundation grant check award ceremony. (School). 2018.
11. Search committee member, GLACT Postdoctoral Fellowship of Japanese for ML. (School). 2017.
12. Canvas CMS pilot project, ML rep. (College). 2016.
13. Wimba Replacement Committee ML Rep., (College). 2013-2015.
14. Online Working Group Committee/ML Website Modification Committee for ML. (School). 2013-2015.
15. Coordinated instructors and trained them in using WebCT. (School). 1994-2013.
16. ML Chinese Faculty Search Committee member. (School). 2013.
17. Internship interviews for OIE and a liaison for GT-Japanese corporations. (Institute). 2008-2010.
18. Commencement announcements for graduating class of Summer. (Institute). 2009.
19. Conducted language evaluation interviews and wrote language and cultural adaptability notes for applicants for the internship in Japan. (Institute). 2008.
20. Commencement announcements for graduating class of Spring. (Institute). 2007.
21. Organizing committee member for CIBER conference at GT. (Institute). 2006.
22. Set up a new LBAT host institution (Tokyo Tech) and planning new relationships with others. (School). 2005.
23. ML Japanese Faculty Search committee member. (School). 2003.
24. Faculty advisor for Kendo Club (GT student organization). (Institute). 2003.
25. OIT Collaborative Suite Project (faculty rep.) for the selection of next-generation email/shared calendar utilities. (Institute). 2003.
26. Swann Renovation Planning Committee member. (School). 2003.
27. Director of LBAT--Japanese Track. (School). 2001.

28. ML Faculty training of instructional technology software and hardware. (School). 2000.
29. Member of Chair Search Committee for ML. (School). 2000-2001.
30. Website support for ML and troubleshooter for computer/electronic equipment. (School). 1998.
31. Member of the Technology Committee at ML. (School). 1998.
32. Member of the Japan Project at INTA. (College). 1997.
33. Codirector of LBAT--Japanese Track. (School). 1995-1997.
34. Contributed in the making of promotional video for INTA. (College). 1997.
35. Departmental rep. at "Connect with Tech." (Institute). 1996.
36. Member of the CIBER core group. (College). 1994.